



Birchland Elementary School

1331 Fraser Avenue, Port Coquitlam, BC V3B 1M5

Phone: 604-941-3428 Fax: 604-937-8004

www.sd43.bc.ca/elementary/birchland

birchland@sd43.bc.ca

Mr. Frank Pearse, *Principal*

REGISTRATION AND FIRST WEEK of SEPTEMBER START-UP (2014-15)

Dear Parents and Students:

We trust that you will enjoy a safe and relaxing summer break. For those students who are leaving us, we bid a fond farewell and encourage you to keep in touch with us once you get settled into your new community!

For those who will be returning to us in September, please note the following information:

Tuesday, September 2nd, 2014 – 8:55 – 9:30

- RETURNING STUDENTS (Grades 1-5) – Please report to last year's classrooms except for Mr. Cummings students who are to report to Mr. Sung's classroom. *For those students that are being picked up, please do so in the front foyer.*
- INCOMING KINDERGARTEN STUDENTS – Please meet in the front foyer to sign in and sign up for a welcome meeting time. You do not need to stay until 9:30.
- NEW STUDENTS (Grades 1-5) TO BIRCHLAND who have PRE-REGISTERED – Please meet in the library to sign in and receive a tour of the school.
- NEW STUDENTS TO BIRCHLAND WHO HAVE NOT PRE-REGISTERED (Grades K-5) – Please come to the office with the following: child's birth certificate, your birth certificate and proof of residency/status in Canada to complete the registration process.

SEPTEMBER 3rd – 5th – FRIST WEEK OF SCHOOL

- Grade 1 – 5 Students in school for regular day (8:55 – 2:55)
- Kindergarten students/parents attend their welcoming meetings.

SEPTEMBER 8th – 9th

- Grade 1 – 5 students in school for regular day
- Kindergarten students attend for mornings only (8:55 – 11:55)

SEPTEMBER 10th

- Everyone in school for regular day

It is always our goal to have students placed into their regular classes by the end of the first week of school, however there are several factors that could prevent this from happening. One of the most critical elements is registering students who are new to the area and withdrawing students who have moved away over the summer. Thus I would ask you to please let me know (e-mail : fpearse@sd43.bc.ca) if your child will not be attending Birchland this year, and to please ask anyone who you know has moved into the area to send me an e-mail as soon as possible or to phone the school (604-941-3428) on Monday, August 25th (Please leave a message if no one answers)

School supply lists are available on our school website (www.sd43.bc.ca/elementary/birchland) and can be found by clicking "School Supplies" under the "Parents" tab at the top.

Looking forward to seeing everyone! Please feel free to drop me an e-mail if you have any questions in the meantime.

Regards,

Mr. Pearse

Frank Pearse, Principal